

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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## **To all Parish Councillors**

You are summoned to attend the next Parish Council meeting on:

**Tuesday 19<sup>th</sup> September 2017 at 7.45pm at Kempsford Village Hall**

The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.



Teresa Griffin, Clerk

13<sup>th</sup> September 2017

## **AGENDA**

1. Apologies – To note and accept apologies.
2. To approve the minutes of the Parish Council Meeting held 15<sup>th</sup> August 2017.
3. Disclosure of members interests in items on the Agenda
4. Dispensation requests received
5. Matters Arising
6. Questions from any parishioners present
7. To receive a verbal report from Gloucestershire County Councillor if present.
8. To receive a verbal report from Cotswold District Councillors if present.
9. Kempsford Parish Council
  - Top Road Development – To consider items to be discussed at forthcoming meeting with developer, maintenance contributions and Management Structure Agreement.
  - Housing Needs Survey Report – To discuss methods of raising awareness of the process for seeking affordable housing.
  - Updates from meetings attended.
  - Residents reports to Councillors.
10. Planning -
  - I. Ref C/17/01099/STC Street Trading Consent for mobile fish and chip van Deadline: 06/10/17
11. Finance –
  - To authorise payments to be made and retrospective authorisation of any payments made since last meeting as listed on Finance Report
  - To receive and approve Finance Report, including bank reconciliation.
  - To review External Auditors report for the year ended 31<sup>st</sup> March 2017.
  -
12. Clerks Report
13. To receive Correspondence
  - For information – Members see appendix
  - For discussion –
14. To note the date of the next meeting – 17<sup>th</sup> October 2017

**NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.**