

# Community Emergency Plan for Kempford Parish

## 1. PURPOSE

**Aim of the Community Emergency Plan** - is to increase resilience within the local community before, during and after emergencies, and to link into the local authorities and emergency services' emergency response structures. This Plan documents how Kempford Parish would respond in an emergency situation e.g. while awaiting the assistance of statutory authorities /emergency services, or in support of them. **It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.**

### Objectives

- Provide details for key community contacts with whom authorities can liaise with in an emergency
- Identify the risks to the community and relevant response actions
- Identify resources (including local ' Place of Safety' ) in the community to assist during an emergency

## 2. KEY POINTS OF CONTACT FOR THE COMMUNITY

Name	Tel:	Email:	Postal address
1) Teresa Griffin	01285 713691 or 0781 8626158	clerk@kempfordparishcouncil.net	Winterwood, Whelford, Fairford, Glos. GL7 4EB
2) Tony Williams	01285 810628 or 0759 1751758	tonywilliams@kempfordparishcouncil.net	10 John of Gaunt Road Kempford, Glos. GL7 4HL
3) Mark Strange	01285 810635 or 07715605432	markstrange@kempfordparishcouncil.net	4 Wakefield Close, Kempford

## 3. POSSIBLE EMERGENCIES AND RISK ASSESSMENT

Risk assessment of the types of emergencies that would have an impact on our community and how local emergency planning could help.

Type of emergency	Potential risks	Actions to address those risks
Road traffic accidents	Travellers in the queues behind are stuck for some hours	Inform Police, 4x4 Response Team and Community First Responders
Flooding		Open up place of safety
Severe snow fall		Call snow plough warden
Major power failure, gas & water incidents		Open up place of safety
Incident relating to operations at, on or near Air Base		Open up place of safety Make contact with liaison at base
Evacuation of school, or other part of village		Open up appropriate Village Halls and/or Church for refreshments, toilets and collection point for parents

## 4. ACTIVATION OF THE PLAN

This plan will be activated when an emergency has occurred or if warnings are received, prior to an anticipated event. It may also be activated when local authorities/emergency services need support or are not able to attend immediately e.g. in severe weather. In this case the nominated point of contact/coordinator for the community (section 2) will put all or part of this plan in to effect as appropriate. **If the plan is activated Cotswold District Council should be made aware please (see section 8 for contact details).**

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**6. LOCAL PLACE OF SAFETY-** If required District councils are responsible for setting up a central Rest Centre during an emergency. However, it may be necessary to set up a temporary 'Place of Safety' (e.g. village hall, pub) within the community.

<b>Place of Safety</b> (full address)	<b>Contact Name</b>	<b>Telephone No.</b>
Kempsford Village Hall	Ian Housley	07895016908
Kempsford School	Helen Seward	01285810367
Whelford Village Hall	Sue Griffin	01285 712979/07502 977071
Churches at Kempford and Whelford	Rosemary Andrews (Kempsford)	07765 258839
	Margaret Lawson (Whelford)	01285 712442
	Keith Howlett (Whelford)	01285 712268

**7. LOG -** During an emergency, ideally community volunteers should keep a record of actions taken and enter them in a central log (attached). Information can be entered at the time, or directly after the emergency.

**8. COMMUNICATION AND CONTACTS-** Contact details for statutory authorities, emergency services can be found below

<b>Police Emergency</b>	999	
<b>Police (non emergency)</b>	101	<a href="http://www.gloucestershire.police.uk">www.gloucestershire.police.uk</a>
<b>Gloucestershire County Council</b>	01452 425 000 (Mon-Fri 8.30am-5pm)	<a href="http://www.gloucestershire.gov.uk">www.gloucestershire.gov.uk</a>
<b>GCC Highways Team</b>	0800 0514 514 (24hr)	<a href="http://www.gloucestershire.gov.uk/transport">www.gloucestershire.gov.uk/transport</a>
<b>NHS 111 Service</b>	111 (24hr) When medical help required but not 999 emergency	(NHS Choices) <a href="http://www.nhs.uk">www.nhs.uk</a>
<b>Environment Agency</b>		
General Enquiries	03708 506 506 (Mon-Fri 8am-6pm)	<a href="http://www.environment-agency.gov.uk">www.environment-agency.gov.uk</a>
Environment Incident	0800 80 70 60 (24hr)	
Floodline	0345 988 1188 (24hr)	
<b>Water / Sewerage Companies</b>		
Thames Water	0800 316 9800 (24hr)	<a href="http://www.thameswater.co.uk">www.thameswater.co.uk</a> Interactive map of latest incident info <a href="http://www.thameswater.co.uk/thameswaterlive/index.htm">www.thameswater.co.uk/thameswaterlive/index.htm</a>
<b>Gas Leaks any supplier</b>	0800 111 999 (24hr)	<a href="http://www.nationalgrid.com">www.nationalgrid.com</a>
<b>Electricity Distributors</b>		
Scottish and Southern Electricity	0800 072 7282 (24hr)	<a href="https://www.ssepd.co.uk/PowerCuts/">https://www.ssepd.co.uk/PowerCuts/</a> Loss of supply interactive map <a href="https://www.ssepd.co.uk/Powertrack/">https://www.ssepd.co.uk/Powertrack/</a>
<b>Fairford Surgery</b>	01285 712377	
<b>RAF Fairford</b>	01285 714000	
<b>RAF Fairford Police Control Room</b>	01285 714477	
<b>Local Village/Community Agent</b>	Melanie Lewis 07810 630 167	<a href="http://www.peopleforyou.co.uk">www.peopleforyou.co.uk</a> Email <a href="mailto:peopleforyoucotswold@gmail.com">peopleforyoucotswold@gmail.com</a>

**9. PLAN REVIEW AND UPDATE** - In order to keep this plan up to date, contact lists should be revised at **least annually**, and the plan fully reviewed as needed.

<b>Date of last full plan review:</b>	18/03/24	<b>Date of last contacts review:</b>	18/03/24
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# Logging sheet

**NAME OF COMMUNITY:** .....

During an emergency, information about actions taken by the community will be captured using the following sheet.

Date	Time	Information / Decision / Action	Initials

