

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 12th December 2023

Present:

Mark Strange (Chair)

Stephen Andrews

Neil Green

Karen Saunders

John O'Connell

Debbie Watson

Teresa Griffin (Clerk)

1. **Apologies:** Dom Morris and Christine Nugent
2. **Minutes:** Minutes of the Parish Council Meeting held on 21st November 2023 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:**

Kempsford Speeding and CSW - The Clerk has been in contact with the Police and GCC regarding turning the smiley face VAS sign around. The Police are happy with this and we are awaiting confirmation from GCC Highways. No further data has been received from the Kempsford CSW Group. GCC Highways have agreed to install additional 30mph roundels as requested – to be discussed and confirmed at meeting on the 20th December with the Local Highways Manager.
6. **Questions from members of the public:** None present
7. **County Councillor's Report:** Not Present but updates circulated prior to meeting. It was agreed that the information provided on the Hannington Road should be published on the Parish Council website and Facebook page.
8. **District Councillors Report:** - Not present
9. **Kempsford Parish Council**
 1. **Financial Assistance request from School** – The head teacher is interested in applying for a grant to support the years 5&6. Costings for swimming lessons and camps have been provided. Mark will advise the head to complete a grant application form.

It was agreed that as grant applications have reverted to coming in throughout the year, the deadline for applications in each financial year (30th September) should be published again to assist with budgeting.
 2. **Updates from meetings attended and working groups** –
 - a) Councillors visited Whelford Pools Fishery and Lakeview Holidays to understand what the business does and learn more about his future plans. No planning application has been received to date.
 - b) Mark Strange reported that he has been in touch with the Police following their Councillor Advocacy Scheme Invitation. The next meeting will be in the New Year and he will follow up on this.
 - c) Stephen Andrews and Debbie Watson attended the Flood Meeting hosted by Sir Geoffrey Clifton-Brown. The Thames Water representative present was not aware of the tankering that has been going on at Kempsford. The lorries have made a real mess of the highways verges and the road when manoeuvring – this will be raised with the Highways Manager. Fairford has organised a multi-agency meeting on the 15th January to discuss water and sewerage.
 - d) The monthly Lakes by Yoo meeting was held this morning. The Section 106 on footpaths is coming together very slowly. Lake by Yoo and GCC PROW have walked and discussed the proposed route around the sailing lake to be dedicated. It was disappointing that the local councils were not invited to this. The aim is to have an agreed draft route by March.

With regards to the Leisure Facility, they confirmed that they are around about the Section 106 trigger point. There is still no real project plan apart from an outline thinking that by March they will be able to come up with a draft of what the building might look like, what facilities it might offer and an out-line scheme of access for the communities. Planning would take roughly a year.
 - e) Hazel View community facilities – An online meeting was held to discuss the quotations received for the car park and sports field. It was agreed that the Clerk to email Persimmon advising them of the meetings that have been held with the District and County Councils, the quotations received to date, and invite them to a meeting before we proceed with the S106 dispute provision.

- f) Whelford Community Speed Watch and ASW Cameras – both cameras are now in the correct locations and one of the solar boosters has been installed. An incorrect fixing band was sent for one of the boosters so we are waiting for a replacement one. The difference in operational time for the camera which has been fitted with the solar booster has increased hugely.

3. Residents reports to Councillors –

- Debbie Watson reported that there has been an incident involving a dog in Kempford and it has been reported to the Police. The resident has been issued with a Dog Behaviour Order and must be muzzled at all times, kept on a lead and only to be walked by someone who can control the dog.
- A resident has asked if there are any public allotments. Mark Strange confirmed that there isn't currently and we have previously spoken to local landowners unsuccessfully.
- The Clerk reported an enquiry about whether The Lakes Kitchen has an Entertainment Licence. This was raised at the meeting with LBY today and they confirmed they have a site wide Alcohol Licence but not one for music. They apply for a 10 licence for each music event.
- Karen Saunders reported that a resident had expressed an opinion that the Parish Council doesn't do much. It was agreed to use the new Facebook page to publish information of the projects we have worked upon and contributed too.
- Mark Strange was contacted again by a neighbouring resident to the new Bromford houses at Cross Tree who is concerned about the distance from their property and the lack of frosted glass in the windows. Mark advised them to look at the planning consent and contact CDC if they remain concerned.

10. Planning, Policies and Licensing –

LA	Ref.	Location	Proposal	Decision
CDC	C/23/01288/PRMA	Kempford Village Hall, Kempford	Application for new Premises Licence	No objection
CDC	23/03519/OUT	Millacre Farm, Whelford	Outline application for Outline Planning (all matters reserved) for the erection of a dwelling	No objection
CDC	23/03653/FUL	4 Top Road, Kempford	Full application for single storey extension to side and rear elevations. Loft Conversion with side & rear dormers	No comment
CDC	23/03771/TCONR	Lorien, High St., Kempford	Works to trees in conservation area	No objection

11. Finance

1. The following bills paid between meetings were approved:-

002379	Busy Fingers Printing Ltd (November Newsletter)	£90.90
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 The following bills were approved to be paid:-

002380	C Nugent (mileage expenses & card)	£71.50
002381	J & T Chesterman (Whelford grass cutting)	£130.00
002382	T Griffin (ASW Solar boost panels, Land Registry search)	£233.74 inc. VAT
002383	Busy Fingers Printing Ltd (Dec/Jan Newsletter)	£90.90
002384	GeoXphere Ltd (Parish Online Mapping subscription)	£60.00 inc. VAT
002385	M Dyball (Willow Gardening) – Kempford grass November)	£240.00
002386	Signs of Cheshire (Church noticeboard balance)	£423.00 inc. VAT
002387	Dales Sports Surfaces (Short Mat Bowls equipment)	£1,438.80 inc. VAT
002388	T Griffin (Wages, inc. holiday & use of home)	£794.45
002389	HMRC (PAYE)	£162.32
2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
3. Draft budget for 2024/25 and Precept request – The draft budget and precept request was agreed in principle but before final approval the Clerk was asked to contact CDC to find out if, as a result of their planned cut-backs, they envisage any responsibility for services being passed to Parish Councils. It was suggested a provision for a new burial ground be considered. The final budget and Precept request to be approved at the January meeting.
4. Housing Needs Survey quotation – The quotation of £2,680.14 was approved but it was agreed to await confirmation from Bromford on when their development will be complete and inhabited before proceeding with the survey. Clerk to advise GRCC.

12. **Clerks Report** – Nothing to report.

13. **Correspondence** –

– All correspondence received via email has been circulated. Magazines and literature distributed.

14. **Date of next meeting** –16th January 2024 at Kempsford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O’Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.

Meeting ended at 9:50pm