

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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## To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

## Minutes from the Parish Council Meeting of Tuesday 15<sup>th</sup> June 2021

Mark Strange (Chair)	John O'Connell	Steve Trotter (CDC)
Tony Williams	Phil Nickson	Teresa Griffin (Clerk)
Karen Saunders	Stephen Andrews (CDC)	

Mark Strange opened the meeting by giving a vote of thanks for Tony Williams and Jerry Stokes for their previous service as Chair and Vice-Chair, respectively.

1. **Apologies:** Jerry Stokes, Christine Nugent and Dom Morris
2. **Minutes:** Minutes of the Annual Parish Council Meeting held on 11<sup>th</sup> May 2021 were approved.
3. **Disclosure of member's interests:** Mark Strange declared an interest in planning item 15/01978/WCM.
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** None.
7. **County Councillor's Report:** Not present.
8. **District Councillors Report:** -  
Stephen Andrews reported –
  - Fairford Town Council has been working with CDC to find locations for electric car charging points. CDC has found it difficult to find a contractor to do this with as most companies want to work with more densely populated areas. It is therefore unlikely for places outside of Cirencester to be considered.
  - Overview & Scrutiny finished their report of the Tetbury and Fairford Leisure Centres. There has been some controversy over it. It only looked at the period up to the closure of the centres and not what happened after that. A number of lessons have been learnt, including how contracting out might be dealt with by the Council.
  - There is a problem with water pressure at one end of Kempsford, apparently due to an issue at Castle Eaton. It was agreed that Tony Williams will write to Thames Water requesting clarification on the issue so residents can be informed.
  - There have been complaints from other areas that dog waste bins are not being emptied. The Clerk advised that there have been no complaints from parishioners. When a request for two new dog bins was made to CDC they said no new bins could be installed at present as they do not have the capacity to collect any additional ones.
  - Lakes 103 and 104 – Planning enforcement are looking to see if tree protection is adequate. A landscape ecology management plan is going to be requested.
  - The aim is for the Coln House planning application to go to planning committee as it involves community land with no ongoing use for the community. As GCC is the applicant and CDC the planning authority it is appropriate that the matter be considered openly in planning committee rather than delegated authority.
  - The RAF planning application at Totterdown is now out for consultation. It is as anticipated from their briefing. One thing to be mindful of is that by changing the class to a military airfield it would bring lots of permitted development rights unless specific conditions are imposed.
  - There is a proposal by the Boundary Commission to change the parliamentary constituencies which would result in one MP covering the Cotswold Water Park.
  - It would be helpful if anyone can identify the pot hole on the Whelford Road that resulted in the cyclist's accident. Tony Williams will try to photograph it and send to Highways.

Steve Trotter reported –

- Sustrans were due to reply today about the feasibility study for the proposed multi-use path but it hasn't arrived.

## 9. **Kempsford Parish Council**

- **Review and adoption of new Standing Orders** – Council resolved to adopt the NALC model standing orders published in November with changes to Section 18. The Clerk to publish on website.
- **Updates from meetings attended** –
  - Karen Saunders reported on the Kempford Village Hall Committee meeting. There is a desire to get more community groups using the hall. Currently, government regulations only allow for a maximum of 25 people in the hall and 2 in the kitchen.  
There is a problem with the entrance doors and recently a disabled person had difficulty accessing the hall to use the Post Office. A health and safety check will take place after Covid restrictions are lifted.  
They have accepted the offer from a cleaning company within the village and will put a thank you in the Parish Newsletter.  
A quote has been obtained to remove the outside play equipment and they have asked if CDC has a contractor they have used for this type of work – Stephen Andrews advised that this is not something the District Council would be involved in. A quote has also been obtained for tarmacking the car park. A ‘clean-up’ of the car park is taking place on Monday evening and they have advertised for volunteers on the Facebook page.  
A meeting is scheduled for July to discuss the 5 year plan.  
A donation has been received from The Friends of Fairford.  
They will be contacting the Parish Council in order to obtain support for rate relief – Council suggested they attend a future meeting so the requirement can be discussed and understood.
  - Transfer of Hazel View facilities – it was agreed to start looking at establishing a management committee for the community facilities, linking in with the school and village hall to possibly raise further funding through CDC Crowd Funding facility.
  - Teresa Griffin reported that Frank from Gloucestershire PROW had delivered a large scale map showing all the public footpaths in the Parish. He was asked about the road classification of Ham Lane from the Caddicks to Five Ways and this is being checked out with Glos. Highways.
  - Tony Williams met with Dom Morris to show him around the Kempford Quarries and lakes. The lake levels are decreasing now due to the pumping and the amount of geese and swans has reduced.
- **Grass Cutting at Kempford** – It was agreed to contact Westlea Landscaping to discuss either providing a lower cut or cutting more frequently.
- **Residents reports to Councillors** –
  - Tony Williams reported receiving a number of complaints about the potholes on Ham Lane. He has reported it to Gloucestershire Highways and advised other residents to report it themselves.
  - Tony Williams emailed Wiltshire County Council about the state of the Marston Meysey footpaths through Roundhouse Quarry.

#### 10. Planning & Licensing –

Ref	Location	Proposal	Decision
21/01792/FUL	4 The Wharfings, Kempford	Full application for single storey rear extension	No Comment
21/01868/FUL	11 Longcross Causeway, Coln Waters	Full application for deck extension to the south & creation of a new deck to the west, reconfiguration of footpaths & replacement storage facility, changes to fenestration & balustrades, additional planting	No Comment
21/01715/FUL	Honeysuckle Cottage, Chapel Road, Kempford	Full application for 3 dormer windows to be built on front of bungalow	No Comment
Wiltshire CC 15/01978/WCM	Roundhouse Farm Sand & Gravel Quarry	Retrospective application to vary conditions 2, 4 and 41 of planning permission N/10/00590/WCM to vary the consented scheme of working and restoration at the quarry.	Object to any variation that avoids condition 39 (restoration of canal) being enforced

Quenington Parish Council has drafted a letter to CDC complaining about the change in planning process resulting in more applications being approved under delegated authority and have asked other Parishes if they wish to support this. It was agreed unanimously to support this.

## 11. Finance

1. The following bills paid between meetings were approved:-

002161	GAPTC (Independent Audit)	£175.00
002162	TEEC Ltd (website planning tracker)	£14.40 inc. VAT
002163	Zurich Insurance (annual insurance)	£324.80

The following bills were approved to be paid:-

002164	CDC (dog waste bin & newsletter)	£310.56 inc. VAT
002165	Westlea Landscaping (Grass May)	£114.00 inc. VAT
002166	Viking Direct (ink & stationery)	£67.19 inc. VAT
002167	J&T Chesterman (grass cutting Whelford May)	£120.00
002168	T Griffin (wages, inc. Hol & use of home)	£572.48
002169	HM Revenue & Customs (PAYE)	£84.80

Receipts since last meeting:

Bank Interest	£ .53
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2. The Finance Report having been circulated to councillors prior to the meeting was agreed and approved.
3. Council considered the grant application from Kempford Youth and Children's Club for £525. The funding is required to cover the cost of hall hire and maintaining/replenishing of equipment. It was agreed to support this – Clerk to raise a cheque.
4. The Independent Auditor's Report was reviewed with no matters arising. Recommendations noted.
5. SSE has sent a renewal option for the defibrillator and speed sign supply. The rate has increased substantially from £9.54 to £26.71 per quarter. The Clerk was asked to contact SSE and question it. Stephen Andrews offered to compare with other parishes.
6. Maintenance position – A resident has expressed an interest in the maintenance position and further information has been given. Richard Caswell has agreed to continue with the Speed sign and Parish Newsletter distribution so the other requirements would be adhoc noticeboard, benches and phone box maintenance.

12. **Clerks Report – Nothing** to report.

13. **Correspondence –**

All correspondence received via email has been circulated.

14. **Date of next meeting – Tuesday 20<sup>th</sup> July 2021.**

Meeting ended at 9.30pm

Copies:- Mrs Nugent, Mr Stokes, Mrs Saunders, Mr Williams, Mr Nickson, Mr Strange, CD.Cllrs, C.Cllrs.