

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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## To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 19<sup>th</sup> April 2022

Present:

Mark Strange (Chair)  
Tony Williams  
Christine Nugent  
Karen Saunders

Phil Nickson  
John O'Connell  
Neil Green  
Dom Morris (GCC)

Stephen Andrews (CDC)  
Steve Trotter (CDC)  
Teresa Griffin (Clerk)

1. **Apologies:** None.
  2. **Minutes:** Minutes of the meeting held on 15<sup>th</sup> March 2022 were approved.
  3. **Disclosure of member's interests:** None
  4. **Dispensation requests:** None
  5. **Matters Arising:** None.
  6. **Questions from members of the public:** None present
  7. **County Councillor's Report:** Dom Morris circulated a GCC monthly update prior to the meeting.
    - Your concerns over the C124 are heard loud and clear and I will discuss with the Cabinet member and Planning Department.
    - I support the multi-user path proposal and will highlight the need for more help in this area.
    - There are serious pot holes in Chapel Road. Have they been reported? Tony Williams advised that at the meeting with the Local Highways Manager in March he was shown all areas of concern in the Parish.
    - Mark Strange advised that there has been no further progress on the land transfer at Hazel View. It was agreed that the Clerk should contact Persimmon which Dom will then follow up on. Stephen Andrews advised that there is a resident wishing to set up a Basketball Club using the MUGA but is unsure of insurance etc. As the facilities remain in the ownership of Persimmon there is no public liability cover provided by the Parish Council. Stephen will put the resident in touch with the Working for Wellbeing Officer.
  8. **District Councillors Report:** -  
Stephen Andrews reported on –
    - The Council Meeting held 16<sup>th</sup> March 2022 which included –
      - Changes to use of Trinity Road
      - Review of Licensing Fees
      - Appointment and Remuneration of Independent Persons
      - Sewage in Rivers
      - Parliamentary Boundary Proposals
    - The Cabinet Meeting held 4<sup>th</sup> April 2022. Topics included –
      - Publica Business Plan
      - Recovery Investment Strategy
      - First Homes
      - Leisure Centre Investment
    - Upper Thames Gravel Extraction Group
    - Oakley Flats – work due to commence today. Aim to complete first phase by 3<sup>rd</sup> February 2023 allowing clients in Cross Tree Crescent to move in to them and the second phase to follow on. Phil Nickson advised that adjoining neighbours had received a letter advising them of this. It was agreed to publish the information in the next Parish Newsletter.
    - Cotswold Canal – Open day at Inglesham on 23<sup>rd</sup> July 2022.
    - Planning, including outstanding enforcements.
    - Forthcoming meeting dates.
- Steve Trotter reported –
- GCC is producing a Local Cycling and Walking Infrastructure Plan (LCWIP) and they are shortlisting ten routes. We want the proposed Fairford to Lechlade path to be included and it would be much harder to obtain funding if it is not. There is a discussion taking place with the Sustainable Transport Officer at CDC who thinks we should do nothing until the LCWIP is complete. Most of the work is focused around Gloucester and

Cheltenham.

- The next meeting to discuss the multi-user path is on the 3<sup>rd</sup> May with Sustrans.

## 9. Kempford Parish Council

- **Co-option of Parish Councillor** – Neil Green was welcomed as the new Parish Councillor as no other applications received. He was given an Acceptance of Office and Members Interest Form to complete.
- **Annual Parish Meeting date** – It was agreed to re-schedule the meeting for Tuesday 31. Clerk to check availability of hall.
- **New noticeboard for Churchyard** – Included within the Churchyard budget this year is £500 for other. It was agreed to ask the Church Warden to submit a formal request once they have decided on the type of board.
- **Update from meetings attended** –
  - RAF Fairford Resident’s Briefing - Mark and Karen attended. The Dunfield residents that attended were unhappy and feel that they are not informed of anything by the Parish Council. The Base advised them that they do circulate a Newsletter. Relevant parts of the pdf Newsletter is published in the Parish Newsletter, which is not easy due to the format in which it is received. Issues with plane spotters parking were also raised. Attendance from Whelford residents was low which was thought to be related to Covid cases at the time.
  - Karen Saunders reported on the Kempford Village Hall Meeting held earlier this evening –
    - \* Committee Member numbers are reducing
    - \* The 5 Year plan has been drafted
    - \* They would like something included in the Parish Newsletter about street closures for the Platinum Jubilee. The Clerk advised that according to the monthly update from Dom applications take a minimum of 12 weeks to process so there would not be time.
    - \* The key safe is still to be sorted. They are concerns that people who have not booked the hall are accessing it in the evenings.
    - \* They were unsuccessful in their application to the RHS for the garden project, but may look at applying to the ‘Build Back Better Fund’. A sub-committee has been formed.
    - \* The Go Wild event on Monday was very successful with 52 children attending. It is hoped a further event can be held in the summer holidays.
    - \* PAT Testing has been completed.
    - \* A contract Cleaner is still being used until the arrangement with the new person is finalised.
    - \* The AGM is Tuesday 10<sup>th</sup> May at 7pm.
  - Lake 104 Meeting – progress is being made in respect of the footpath network. Discussions are now focusing on the Leisure Centre facility
- **Resident’s reports to Councillors** –
  - Mark Strange had been contacted by a new resident complaining about the traffic, number of lorries, speeding and condition of the C124. A response outlining what the Parish Council is doing was sent.

## 10. Planning & Licensing –

1. GCC Local Aggregates Assessment for Gloucestershire – The circulated draft comments were approved to be submitted.

## 11. Finance

1. The following bills paid between meetings were approved:-

002237	John O’Conner (grass March)	£114.00 inc. VAT
002238	T Griffin (Norton Anti-virus Software)	£11.24
002239	CDC (Newsletter printing)	£79.97
002240	C Nugent (mileage expenses for 6 months)	£67.50

The following bills were approved to be paid:-

002241	SSE (power Dunfield defib/Reevey speed sign)	£5.13 inc. VAT
002242	Sustrans Ltd (Multi-user path study)	£2,400.00 inc. VAT
002243	T Griffin (wages & use of home)	£601.68
002244	HMRC (PAYE)	£92.00

Receipts since last meeting:

Bank Interest	£0.52
HMRC (VAT Refund)	£538.03

The Whelford grass-cutting contractors advised that the cost per cut will be increasing by £5 due to the rise in fuel cost. This was approved.

2. The Finance Report was agreed and approved.

3. Council resolved to approve the Annual Governance Statement for the financial year ending 31<sup>st</sup> March 2022 and was duly signed by the Chairman and Clerk.
  4. Council resolved to approve the accounts for the year ending 31<sup>st</sup> March 2022 and Accounting Statements, including the list of ear-marked reserves, and was duly signed by the Chairman and Clerk.
  5. Council considered the qualifying criteria for certifying exemption from a limited assurance review. Both annual gross income (including prior year VAT repayment) and gross expenditure for the year ending 31<sup>st</sup> March 2022 did not exceed £25,000. Council resolved to self-certify and certificate form signed by the Chairman and Clerk.
  6. Christine Nugent inspected the books and financial records on the 6<sup>th</sup> April 2022 and reported all in good order.
12. **Clerks Report** – It was suggested that a summary of the recent Speed Survey Reports be published in the next Parish Newsletter and this was agreed.
13. **Correspondence** –  
All correspondence received via email has been circulated.
14. **Date of next meeting** – Annual Parish Council meeting Tuesday 17<sup>th</sup> May 2022.  
Meeting ended at 9.30pm
- Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Williams, Mr Nickson, Mr Strange, Mr O’Connell, CD.Cllrs, C.Cllrs.