

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 15th August 2023

Present:

Mark Strange (Chair)
Karen Saunders
Christine Nugent
Neil Green

John O'Connell
Stephen Andrews
Clare Muir (CDC)
Teresa Griffin (Clerk)

1. **Apologies:** Helene Mansilla, Dom Morris, Clare Muir and Stephen Andrews when called out.
2. **Minutes:** Minutes of the Parish Council Meeting held on 18th July 2023 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** None present.
7. **County Councillor's Report:** The GCC Monthly Report has been circulated prior to the meeting by email, with the following updates received yesterday –
 - Awaiting final date for quarry visit with Aggregate Industries – encouraged by change in tone of relationship.
 - Hannington Road – The high pressure gas main is causing serious problems here. We have been told we are only able to hand dig the culverts because of proximity. The team are working hard to find a compromise with the utility company. A note will come from officers shortly. I appreciate how tough this is for the community, especially with Ha'Penny Bridge closed too.
Councillors commented that some people are manoeuvring around the bollards using the verge and fear this is an accident waiting to happen. It was agreed to discuss with the Highways Manager at the meeting on the 24th.
 - Great news that we've £50K from GCC for the Fairford-Lechlade Multi User Path – we continue to take this forward.
8. **District Councillors Report:** -
 - Clare Muir circulated by email a response to points arising from the July meeting and will catch up with the Clerk after this meeting to see if there are any issues to deal with. Included in the email was confirmation from GCC Highways on the 8th August that the cycleway had been swept. The Clerk advised that the muddy stretch by the telephone box hasn't been done and will update Clare.
Clare would like to train up to help with speed watch sessions. Karen will contact her with dates/times.
 - District Councillor Mansilla sent the following written report prior to the meeting –
 - The second council meeting of the new administration was held on the 19 of July 2023. The three main decisions made by the Cotswold District Council (CDC) were:
 - (1) the appointment of members, and substitute members, to the Health Overview and Scrutiny Committee and the Gloucestershire Economic Growth Scrutiny Committee;
 - (2) the approval of the updated Procurement and Contract Management Strategy; and
 - (3) the investment of a total of £268k in roof mounted Solar Photovoltaic (PV) installations on the Trinity Road office and one Council-owned tenanted property in Cirencester, using funding provided by members of the public through the 2022 Cotswold Climate Investment. A contingency costs of £27,000 from the Council Priorities Fund was allocated to structural condition of the building. This decision forms part of the CDC's commitment to becoming net zero carbon in operation by 2030. Benefits include:
 - a. reducing the climate impact of electricity consumption within the Council's estate;
 - b. generating a return on investment;
 - c. fulfilling one of the stated purposes of the Cotswold Climate Investment; and
 - d. supporting a tenant organisation in their own carbon reduction journey.

A PV Residents' Scheme is expected to be launch in September 2023. Further details will be provided in due course.

Full details of the event can be found at the following link:

<https://meetings.cotswold.gov.uk/ieListDocuments.aspx?CId=1154&MIId=2151&Ver=4>

– Other Matters:

Lakes by Yoo Leisure Facility

Councillors Mansilla, Muir and Vann (Fairford North) recently attended an event organised by Fairford Town Council to assess parts of the multi-path southern route.

CLlr Mansilla continues to work on CDC's involvement in the Lakes by Yoo Leisure Facility and updates will be provided in due course.

Cotswold Community Fund

There are up to £10k awards towards crowdfunding projects in the Cotswolds looking to deliver one of more of the following:

improve the mental/physical health and wellbeing of your local community;

address climate change/protecting and enhancing our natural environment;

enhance lives through events and activities;

support young people;

tackle challenges such as poverty, ill health, distance from services, social isolation/loneliness;

food equity- building a fairer food system;

The deadline for applications is the 13 September 2023.

How to apply

To help applicants with their projects, CDC has pulled together some resources – links provided.

Rural England Prosperity Fund (REPF)

The Council's submission to the Government for the Rural England Prosperity Fund has now been approved, CDC has been allocated £764,292 from the Government's Rural England Prosperity Fund (REPF) to be spent over two financial years, with £191,073 available in 2023/24 and £573,219 in 2024/25.

The REPF provides capital funding to:

a. Support new and existing rural businesses to develop new products and facilities that will be of wider benefit to the local economy. This includes farm businesses looking to diversify income streams.

b. Support new and improved community infrastructure, providing essential community services and assets for local people and businesses to benefit the local economy.

Projects must be deliverable by the end of March 2025 and must comply with the REPF guidelines and can be anywhere within the Cotswold District.

How to apply

There isn't any CDC's specific guidance yet. The CDC is currently procuring a delivery partner to promote and administer the grant schemes for businesses and village halls/community buildings, and it will be part of their role to put together guidance. However, it is anticipated that the grant schemes will open for applications in September or October 2023.

Details of the grant schemes were agreed at the the CDC Cabinet in July 2023 and can be found at the following link: [https://meetings.cotswold.gov.uk/documents/g2091/Public reports pack 17th-Jul-2023 18.00 Cabinet.pdf?T=10](https://meetings.cotswold.gov.uk/documents/g2091/Public%20reports%20pack%2017th-Jul-2023%2018.00%20Cabinet.pdf?T=10)

To find out more about the fund, click the following link:

<https://www.gov.uk/government/publications/rural-england-prosperity-fund-prospectus>
Community Infrastructure Levy (CIL)

On the 17 July 2023, the CDC Cabinet noted publication of the Infrastructure Funding Statement (IFS), which provides:

a. an overview of all Community Infrastructure Levy (CIL) held and spent for infrastructure in the District as set out in the CIL regulations;

b. a statement of infrastructure projects that the Council expects to be wholly or partly funded by CIL. This is an evidence based list derived from infrastructure needs identified in the Council's adopted Local Plan 2011-2031; and

c. information on the neighbourhood proportion (the element of funding given to Town and Parish Councils) of CIL.

Details of the event can be found at the following link:

Future Meetings

The next full Council meeting will be held on Wednesday, 20th September 2023, at 6.00 pm.

- Mark Strange reported that Joe Harris from CDC was on the news today, filmed outside Cross Tree discussing housing in the district.
He also noted that there was a planning application for 2 houses at Lushill recently that was refused due to Wiltshire County Council declaring a climate emergency. It would be interesting to know at what point CDC would end their climate emergency, as how would any housing be supported for Kempsford even if included in a NDP?

9. **Kempsford Parish Council**

1. **Winter Action Plan** – Councillors volunteered to check levels in the various grit bins and report back to the Clerk. It was agreed there is no need for any additional bins.
Clerk to contact Bob Spackman to seek confirmation that he is happy to remain as Snow Warden and Snow Plough Operator.
Mark Strange advised now the George have fenced off access to the old CC Tea Room, the hand salt spreader will need to be moved to a new location. He will discuss with Richard Caswell.
2. **Pension Regulator Automatic Enrolment Duties** – Re-declaration completed 27/07/23. Clerk does not meet requirement for scheme and has made no request to join one.
3. **Updates from meetings attended and working groups** –
 - a) Quarry Meeting to discuss Planning Application 21/0098/CWS73M – In attendance was Aggregate Industries, GCC Planning Officer and LLFA Officer, Dom Morris, Laurence King (CDC's Flood Engineer who designed the Whelford Flood Relief Scheme), Stephen Andrews and the Clerk.
The meeting was held on site where the new interception ditch has been dug. The main concern focused on whether the proposed plans take into account the flood relief scheme and any impact it may have. Concerns raised by the Parish Council on the reliance of the ditch only, if the approved pathways are removed, was also discussed. Aggregate Industries noted all comments raised and agreed to report back when further discussions with their hydrologists have taken place.
 - b) Kempsford Village Hall – Minutes from the recent meeting have been circulated and Karen Saunders reported on the following -
 - Questions were raised over whether the Post Office should be charged hall rental.
 - A new Vice-Chair is being sought.
 - Contact details of the PC grass cutters have been given with a view to using them for the area behind the hall.
 - Policies and procedures are being updated.
 - The Disaster Box stored in the cupboard was mentioned – it was agreed to have a look in it and check torch batteries etc.
 - The new Headmistress at the school has been in touch. A Digi-bus is being brought to the school in November. Mark Strange proposed contacting her to discuss the community facilities at Hazel View.
 - The new Treasurer has been voted in.
 - They are looking at holding an indoor sports event between Christmas and New Year.
 - Enquiries regarding Wi-Fi continue
 - Further details on the Rural England Prosperity Funding have been received from Clare Muir to be forwarded on the committee.
 - The gardening group held a picnic event but was not very well attended due to poor advertising.
 - c) GCC Community Speedwatch – the new officer delivered the mobile SID and additional ASW camera. He will be dealing with the pole installation but has not provided any more information to date. Feedback from the community on the mobile SID at Top Road has been positive. The data is easy to download. No data from the Kempsford Speedwatch Group has been received following their request for funding to purchase a hand-held speed gun.
During installation of the new SID it became apparent that the 2 batteries used in the previous sign have failed. It was agreed to purchase 2 new batteries and an additional bracket set for a total of £227.50 + VAT.

4. **Residents reports to Councillors** –

- The noticeboard outside Kempford Village Hall is damaged. The beading has come away. Neil Green offered to repair it.
- Kempford grass- a couple of bits have been missed and the verge by the Cemetery Wall needs strimming – Clerk has emailed the contractors.
- Mark Strange was asked about the previous fishing club as a resident is interested in setting up a new one. Neil Green offered to speak to a previous member and find out more.

5. Play Inspection Reports – Reports were received yesterday. The Kempford Report has been forwarded to Persimmon Homes for action. The Clerk and Karen Saunders will meet with Whelford Village Hall committee members to discuss addressing the points raised for the Whelford Play Area.

10. Planning, Policies and Licensing –

	Ref.	Location	Proposal	Decision
CDC	C/23/00777/STC	Kempford Village Hall Car Park, Kempford	Street Trading Licence to serve food and drink from Horsebox Monday to Sunday - 0730hrs to 1800hrs	No objection
CDC	23/01665/OUT	Land Parcel North of The Knoll, Whelford Road, Kempford	Outline planning application for the erection of up to 35 dwellings, public open space, landscaping, associated parking, vehicular access and ancillary works	Response from Highways & Newt Officer noted, together with recent review of CDC 2011-2031 Local Plan Housing Requirement
GCC	21/0098/CWS73M	Manor Farm Quarry, Kempford	Variation of condition 10 (drainage measures), condition 11 (hydrometric monitoring scheme) and condition 12 (Surface & Groundwater Management Plan relating to 19/0059/CWMAJM	Covered in 'Updates from Meetings Attended' above. No additional response required at present.

11. Finance

- The following bills were approved to be paid:-

002352	M Dyball (Willow Gardening) – Kempford grass June	£480.00
002353	J&T Chesterman (Whelford grass June & July)	£195.00
002354	T Griffin (padlocks for speed sign)	£8.99
002355	T Griffin (wages & use of home)	£562.40
002356	HM Revenue & Customs (PAYE)	£82.40
- Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
- Confirmation from External Auditor of exempt status for financial year ending 31st March 2023 noted.
- It was agreed to purchase a gift for Tony Williams in recognition of his 30 years' service, to be presented at the village Fete in September. Karen Saunders to look in to purchasing a Kempford Sports Event trophy.
- Lloyds Bank Signatory update – Mark Strange to call Lloyds Bank over signature query.

12. Clerks Report –

- Nothing to report.

13. Correspondence –

- All correspondence received via email has been circulated. Magazines and literature distributed.

14. Date of next meeting –19th September 2023

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O'Connell, Mr Andrews CD.Cllrs, C.Cllrs.

Meeting ended at 9:20pm